Peaceful Valley Donkey Rescue

ExpenseReimbursement Request Form

Employee Name:

Expense Date	RC# of Facility	Expense Type	Amount
		Total Expense	

	4+ Hour Trip	Full Day Trip	Overnight Trip
Domestic Rates	$ 15.00	$ 35.00	$ 45.00
International Rate no kithen			$ 75.00
International Rate with kitchen			$100 per week